

AVID Site Team 2022 Suite of Resources

How is the Site Team experience different from years prior?

In reviewing feedback from you, our partners, we knew there was a need for differentiated Site Team materials, delivered in a mode that works for you—either in-person or virtual! The 2022 AVID Site Team materials include common content as a summer learning launching point, as well as three differentiated pathways based on where schools are in the goal-setting process. Whether your site is creating a new goal, refining an existing goal by evaluating progress, or ensuring stability of an already achieved goal (or maybe even a mix of all three), we have summer learning for you! Through the new AVID Site Team Portal, launching in April, Site Teams can access summer as well as year-long modules to support their goals.

What does year-long Site Team experience support include?

With the new [AVID Site Team Portal](#), sites will have access to a suite of resources designed to provide Site Teams with an intentional year-long experience. The first scheduled professional learning opportunity will occur through AVID Summer Institute and/or AVID DigitalXP utilizing our new Site Team Portal. For those who do not attend summer learning, the Site Team Portal will provide an opportunity to download and engage with the same quality content.

The content has been designed to have Site Coordinators and Site-Based Leadership facilitate the Site Team session at their table, empowering sites to set goals based on their site's/district's data and priorities. Teams will participate in common content around the AVID Site Team to build and sustain Collective Educator Agency and the elements of a Highly Effective Site Team.

They will then have an opportunity for differentiated professional learning, empowering sites to take ownership of their goal-setting process regardless of their entry points (Creating a New Goal, Refining an Existing Goal, or Ensuring the Sustainability of an Achieved Goal). District Directors may choose to facilitate the common content together before empowering sites to facilitate their own meetings for goal-setting, all while offering support and answering questions.

Teams will also have access to Site Team Meeting modules that will support them in using the Continuous Improvement Cycle to guide the development, monitoring, and refining of site goals throughout the year. The Site Team Meeting modules are aligned with Site Teams Months at a Glance and are designed for use during regularly scheduled Site Team meetings. The modules can be facilitated by District Directors, Site Coordinators, Site Leaders, or Site Team members. In addition, Site Team resources (*Site Team Months at a Glance* and *Site Team Guiding Questions*) are included in the 2022 AVID Handbook.

1. Meeting Module (90 minutes): **Plan | Setting the Site Goals**
2. Meeting Module (60 minutes): **Do | Continuous Improvement Cycle**
3. Meeting Module (60 minutes): **Study | Continuous Improvement Cycle**
4. Meeting Module (60 minutes): **Act | Continuous Improvement Cycle**

We are excited to launch our AVID Site Team Portal and help you utilize the AVID Site Team differentiated content to take ownership and choice to the next level!

How will we engage Site Teams and encourage team-building?

Site Teams will be an integral part of the summer professional learning experience. The Site Team time builds understanding around Collective Educator Agency as well as the elements of Highly Effective Site Teams. Both the in-person and digital content prompt collaborative structures. Summer learning materials, as well as the Site Team Year-Long Meeting Modules, will be provided to District Directors, Site Coordinators, and Site Leaders via the Site Team Portal to support Site Teams in a collaborative experience. This collaborative work will launch them into crafting site goals and support their learning throughout the year. The *Site Team Months at a Glance* include recommendations on when to incorporate the synchronous meeting modules into a Site Team meeting.

AVID Site Goals – Choose Your Own Adventure: Taking Ownership and Choice to the Next Level

How can my site determine what Site Goal path we should use for our summer learning?

As sites approach the work around goals each year, the focus should be on reaching desired outcomes and ensuring sustainability at the site. For these reasons, their yearly process of developing goals may fall into three different categories. There is a differentiated path for each category complete, with resources to guide the work. It is critical that each goal a site will address this year is vetted through a pathway, to ensure the foundation is set for successful progress monitoring.

The Common Content section of the Site Team summer learning will walk sites through the think-throughs to determine the best path for them. Please note that since District Directors and Sites will have access to the Portal and the materials ahead of time, you may choose to complete the Common Content prior to attending Summer Professional Learning.

- **Path 1 | Creating a New Goal:** Year 1 of site-implementation or your site is looking at a new set of outcomes.
- **Path 2 | Refining an Existing Goal:** It may take a site several years to reach the desired outcomes thus needing to refine the goal. If a goal falls under that thinking, sites will follow this path.
 - If your Site Team has not already engaged in Module 5: Act of the Continuous Improvement Cycle, the Site Team should engage in the goal evaluation spotlight protocol before proceeding. Teams who have engaged in this module should continue with this path.
 - Your Site Team might want to work through Module 5: Act prior to attending Summer Learning.
- **Path 3 | Ensuring Sustainability for an Achieved Goal:** Once desired outcomes are reached, sites need to ensure that all pieces are in place to sustain efforts.
 - This is also an appropriate path for sites that come to the summer learning experience with the site goals for the upcoming year already developed. The gap analysis will provide you with an opportunity to expand your thinking around the goals already developed.

Is it suggested to review the various levels' materials to determine the journey?

Site Leader(s) and/or Site Coordinator(s) will use their data and site goals to determine the best fit. This determination can be made prior to summer. District Directors can inform and coach sites in that decision.

Site Team Engagement During AVID Professional Learning

Will Site Teams meet during AVID Summer Institute and AVID DigitalXP in Summer 2022?

Site Team time is built into the schedule for both AVID Summer Institute and AVID DigitalXP this summer.

- The schedule for Site Team time at Summer Institute is from 1:30–4:30 pm on Day 1 and from 1:30–3:30 pm on Day 2.
 - [SI Schedule](#)
 - The schedule for AVID DigitalXP is from 3:00–4:00 pm on Day 1 and from 2:30–4:30 pm on Day 2.
 - [DigitalXP Schedule](#)
- *Virtual meeting space for Site Teams to be scheduled by DD or Site Leader(s).*

The Site Team time during Summer Institute and AVID DigitalXP covers the same common and differentiated content; however, Summer Institute includes 120 additional minutes for teams to complete their goal-setting. If your site attends AVID DigitalXP you will need to schedule additional time back at your sites to complete the initial goal-setting and planning.

For those who do not attend summer learning, the [Site Team Portal](#) will provide an opportunity to download and engage with the same quality content, as well as the AVID-developed Site Team materials (Plan, Do, Study, Act Meeting Modules).

Can other staff members join Site Team time without registering for AVID Summer Institute or AVID DigitalXP?

The materials and resources for Site Team time for both AVID DigitalXP and Summer Institute are stored on the Site Team Portal. Registration in a summer professional learning experience is not required in order to have access to these materials, but a MyAVID account is necessary for access. Each Site Team will determine how they will connect for Site Team meetings outside of the summer professional learning time to utilize the AVID-developed Site Team materials.

Will Staff Developers be available during Summer Institute Site Team time?

Site Coordinators and Site-Based Leaders will facilitate their own differentiated path, empowering sites to set goals based on their site's/district's data and priorities. Site Team content has been designed to be led by a Site Leader (i.e., Site Coordinator, Site Leader, Administrator). AVID Staff Developers and District Directors will empower sites to facilitate their own meeting while offering support and answering questions. AVID Center staff will be available to answer questions through a help desk.

Will there be a Day Zero Meeting?

Summer Institute

The Day Zero meeting will occur from 5:15–6:30 pm at each Summer Institute to accommodate those who are traveling. District Directors (DDs) are encouraged to come at 5:15 pm to Network with other District Directors. From 6:00–6:30 pm, Site-Based Leadership and Site Coordinators may join District Directors to receive support for the implementation of Site Teams. There will not be food or beverage services provided. Please bring a laptop or similar device to this meeting. The structure of the meeting will be as follows:







- 5:15–5:45 pm Networking (DD Only)
- 5:45–6:00 pm Break (to allow Site Leaders and Coordinators to join)
- 6:00–6:15 pm Site Team Overview (DDs, Site Leaders, and Site Coordinators)
- 6:15–6:30 pm Site Team Questions and Answer (DDs, Site Leaders, and Site Coordinators)






Communication and Support

Digital Site Team Support Session

Both AVID Summer Institute and DigitalXP participants may attend the Digital Site Team Support Session to prepare for Site Team Facilitation. During this session we will go over navigation of the portal and how to determine the best choice session for your Site Team.

District Directors, Site Leaders, and Site Coordinators are invited to attend via Zoom any Q&A Sessions that are offered throughout the Spring and Summer.

4/26 10:00–11:00 am ET Calendar Invite 	5/25 1:00–2:00 pm PT Calendar Invite 	6/23 1:00–2:00 pm PT Calendar Invite 
4/26 1:00–2:00 pm PT Calendar Invite 	6/9 11:00–12:00 pm ET Calendar Invite 	7/12 1:00–2:00 pm PT Calendar Invite 

4/26 4:00–5:00 pm PT Calendar Invite 	6/9 1:00–2:00 pm PT Calendar Invite 	8/10 1:00–2:00 pm PT Calendar Invite 
5/25 12:00–1:00 pm ET Calendar Invite 	6/9 4:00–5:00 pm PT Calendar Invite 	9/7 1:00–2:00 pm PT Calendar Invite 